

**Minutes of a meeting of the
General Purposes Licensing Casework Sub-
Committee
on Tuesday 22 April 2025**

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Committee members present:

Councillor Ottino

Councillor Sandelson

Councillor Yeatman (Substitute)

Officers present for all or part of the meeting:

Alison Daly, Legal Advisor

Prawesh KC, Licensing Compliance Officer

Katie Thorp, Supervising Senior Licensing Officer

Hannah Carmody-Brown, Committee and Member Services Officer

108. Election of Chair

Councillor Sandelson proposed Councillor Ottino as Chair; Councillor Yeatman seconded.

Councillor Ottino was elected as chair for the duration of the meeting.

109. Apologies

Councillor Jupp sent apologies. Substitutes are shown above.

110. Declarations of Interest

None.

111. Procedure to be followed at the meeting

The Sub-Committee noted the procedure for the hearings and the policy on the relevance of warnings, offences, cautions and convictions.

112. Minutes

The minutes for the meeting on 14 April 2025 will be approved at the next meeting of the Sub-Committee.

113.Exempt Matters and Confidential Session

The Sub-Committee resolved that under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the remaining items of business on the grounds that their presence would involve the likely disclosure of exempt information as described in Paragraph 3 of Part 1 of Schedule 12A of the Act.

The Sub-Committee considered matters relating to Hackney Carriage and Private Hire Vehicle licensing in private.

114.Application to drive Hackney Carriage and Private Hire Vehicles

The General Purposes Licensing Casework Sub-Committee resolved to:

- **Refuse** the application, taking into account the details set out in the report and the representations made at this Sub-Committee meeting.

115.Application to drive Hackney Carriage and Private Hire Vehicles

The General Purposes Licensing Casework Sub-Committee resolved to:

- **Refuse** the application, taking into account the details set out in the report and the representations made at this Sub-Committee meeting.

116.Confidential Minutes

The confidential minutes for the meeting on 14 April 2025 will be approved at the next meeting of the Sub-Committee.

117.Dates of future meetings

The Sub-Committee **noted** the dates of future meetings.

The meeting started at 6.03 pm and ended at 7.40 pm

Chair

Date: Monday 9 June 2025

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued

All other committees: immediately.

Details are in the Council's Constitution.